

NNMC Faculty Association Meeting  
October 7, 2022, 1:00- 3:00  
Minutes

In attendance: Joaquin Gallegos, Scott Braley, Melanie Colgan, Rhiannon West, Margaret Zak, Teresa Beaty, Ashis Nandy, Simon Vaz, Ken Armstrong, David Torres, J.B. Moore, Tim Crone, Joan Hodge, Brenda Linnell, Adela Martinez, Barbara Medina, Sandra Rodriguez

Meeting called to order at 1:12pm.

Motion to approve meeting minutes from 9/2/2022 – Brenda Linnell

2<sup>nd</sup> motion to approve meeting minutes – Ashis Nandy

All approve – Motion passes

#### President Report

- Administration has toured both campuses
  - o Lots of deferred maintenance
  - o Shawn Madrid has gotten some help in the facilities department.
- NNMC Presidential candidates have been announced
  - o Faculty will be invited to an event with each candidate during their campus visit
- Dr. Medina is drumming up support for Bond 3
  - o Money from the bond will be used to repave roads and parking lots on both campuses

- Margaret Zak asked if money for electric car charging stations would be included in the bond. Dr. Medina said that she hopes this will be possible in the near future through other moneys.

#### Rhiannon West – Union Rep. Report

- NNMC's Former Finance Director pled guilty to embezzlement and has been ordered to pay back \$80,000 to the college.
- The union approved that nursing faculty will receive two retention bonuses of \$3,500 each from the Nursing Enhancement Fund.

#### Committee Reports

- General Education – Lori Franklin
  - o The committee is updating the committee handbook
  - o The committee is not sure what to do with the Writing Intensive Courses (WIC) requirement. NNMC created this requirement several years ago, but not much had been done to address this requirement.
    - Joan Hodge stated that we need to focus on this as a college. It will help our students greatly.
    - Teresa Beaty suggested that an Ad Hoc committee should be created to research this topic. David Lindblom asked if the Academic Standards committee should be tasked with this. Scott Braley suggested that the

curriculum committee be the ones to look into WIC. Joaquin Gallegos stated that an Ad Hoc committee is a good place to start, but the topic will eventually end up in curriculum.

- Joaquin Gallegos asked if there was interest in WIC courses. The majority of members present gave the thumbs up sign.
- Brenda Linnell motioned to create an Ad Hoc committee discuss the WIC requirement. Joan Hodge seconded the motion. All were in favor. Motion passed.

- Teresa Beaty, Lori Franklin, Sandra Rodriguez, Ken Armstrong, and

David Lindblom volunteered to serve on the Ad Hoc Committee.

- Academic Standard – Brenda Linnell
  - The committee denied a grade appeal last month.
  - The forms required when submitting a grade appeal need to be revised. Students need very specific instructions on what documentation needs to be provided to the committee.
- Cultural Sustainability Committee – David Lindblom
  - David sent out an article to all Faculty Senate members this morning.
  - Joaquin Gallegos asked if the committee has an active charter. He also suggested that the committee might want to help with training during convocation or faculty development days.

- Rhiannon West and Teresa Beaty suggested that the committee might want to send out a newsletter periodically.
- Educational Policies – Rhiannon West
  - The committee met and reviewed changes to proposed course elimination policy. The policy authored by administration was compared to the policy drafted by the committee.
  - The committee decided that they would like to work together with administration to create a policy that all can agree upon. A letter was sent to the provost with this request. The committee has yet to hear back from the provost.
- Honors – Margaret Zak
  - Announcements requesting nominations for individuals to receive an honorary degree have been sent out.
- Tenure – David Torres
  - The committee may start to work with the personnel committee in regards to a proposal for full professorship. This proposal has been discussed with the provost.
- Personnel – Melanie Colgan
  - Melanie Colgan learned that there isn't any funding for faculty sabbaticals this year.
- Curriculum – Joaquin Gallegos
  - The committee approved the following
    - Changes to the LPN course requirements.

- In the Languages and Letters department, English 108N will be deleted and English 3320 and 4420 changed their course descriptions.
- The Data Science Certificate requirements were changed. A slightly lower level of math is now required and the capstone is now an official course.
  - Rhiannon West motioned to accept all approved changes. Teresa Beaty seconded the motioned. All approved. Motion passed.

J.B. Moore from the Writing Center announced that she noticed students' Google calendars were set to the incorrect time zone. Juan Gallegos has now fixed the glitch.

- Sandra Rodriguez mentioned how this has been a problem for her students too.

- J.B. Moore will send a document to Joaquin Gallegos for distribution to all students and faculty.

Teresa Beaty motioned to adjourn. Ken Armstrong seconded the motion. All approved. Motion passed.

Meeting adjourned at 2:23pm.